Spanish IGCSE

General Introduction

Welcome to your International GCSE ('IGCSE') Spanish course!

This course is designed for students tackling the IGCSE Spanish examinations set by Edexcel. The course is not ideal for *complete* beginners and it will be helpful if you have some experience of the Spanish language. But the first few lessons are designed to remind you of the basic 'building blocks' of the Spanish language and to prepare you for the IGCSE-style exercises in the rest of the course.

This course provides preparatory exercises, etc, for the compulsory Speaking exam, but this component is often the biggest challenge for distance learners and the home-educated. Depending on your circumstances, it is advisable to find as many ways as you can of gaining practice in conversational Spanish.

Oxford Open Learning

Modern Languages at IGCSE

The Edexcel IGCSE in Spanish requires students to:

- develop the ability to listen to and understand the spoken target language in a range of contexts and a variety of styles
- read and respond to different types of written language
- communicate in writing
- understand and apply a range of vocabulary and structures
- develop effective language learning and communication skills
- communicate in speech for different purposes.

The IGCSE examination requires you to find things out for yourself. This course can help you in that direction, but it cannot provide all the answers for you. You learn Spanish by reading, writing, speaking and listening to as much Spanish as possible, and there are no short cuts. This course will give you hints on how to gain experience in each of these areas, but it cannot do the experiencing for you.

How to use the Course

The OOL Spanish course consists of a set of printed lessons and an accompanying CD. The course is divided into five modules. The first four modules tackle the basics of the Spanish language and provide broad coverage of the five topic areas identified by the Edexcel specification. The fifth module extends this coverage to focus on speaking and listening skills.

Within each module you will find a number of lessons which contain explanations and activities to get you thinking about and using the language as much as possible. At the end of many of the lessons there is a tutor-marked assignment (TMA). You should send your answers to these assignments to your tutor, who will return them to you with comments, marks and a set of 'model' answers.

Course Structure

The course is arranged as follows:

Lesson Title		Edexcel Topic Area
Мо	dule One: About Me	
1.	Family Life	C
2.	Appearances and Personality	All
3.	Greetings	All
4.	Family Members	C
5.	Nationalities, Countries, Jobs	A
6.	Hobbies	E
	Tutor-marked Assignment A	
7.	Joining Clubs	Е
Мо	dule Two; Day to Day Life	
8.	The Weather and Seasons	A
9.	The Domestic Environment	С
10.	House and Home	C
11.	Towns and Regions	A
	Tutor-marked Assignment B	
12.	Daily Routine	C
13.	Mealtimes	C
14.	School and Future Plans	В
15.	Studying	В
Мо	dule Three: Holidays and Travel	
16.	Travel, Transport, Finding the Way	A
17.	Holiday Time and Travel	A
	Tutor-marked Assignment C	
18.	Buying Tickets	A/D
19.	Tourism	A
20.	Talking about Holidays	A
21.	Accommodation	A
	Holiday Activities	A
23.	Keeping in Touch	D
	Tutor-marked Assignment D	
24.	Lost Property	A/D
Мо	dule Four: Modern Life	
25.	Emergency Services	D
26.	Domestic Chores	C
27.	Healthy Living	E
	Tutor-marked Assignment E	
28.	Part-Time Jobs and Work Experience	В
29.		E
30.	Shopping	E

31. The Environment D 32. General Revision of Topics A11 Tutor-marked Assignment F

Module Five: Speaking and Listening Skills

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34. Everyday Transactions Α 35. Tourist Situations Α A/C

36. Narration and Giving Information

Tutor Marked Assignment G

37. Practice Oral Examination Tutor Marked Assignment H

Appendix: Vocabulary

How to Use the Audio CD

The Audio CD which accompanies this course is designed to be used with some of the exercises and tests in Module Five: Speaking and Listening Skills. It should be possible to listen to this CD as long as you have an audio-CD player, or other compatible equipment. You will need to be able to stop and start the recording, rewind, etc. You may prefer to copy the contents of the CD on to an audio-tape (cassette) or MP3 player (amongst other possible media) and listen to that instead – it's up to you.

Section One of the CD contains exercises which will help you develop your skills in understanding spoken Spanish and increase your confidence in speaking the language. Section Two consists of a past GCSE listening test, which will give you valuable practice in the skills required by this part of the examination.

The exercises and activities in Module Four which require you to listen to the CD will usually have the following symbol in the margin:



Additional Study

Although the OOL course is a self-contained study guide, no one book or course could completely prepare you for the IGCSE examination. The examination is designed to test your ability to use and understand Spanish in many different situations, and to enable you to gain insights into the culture

and civilisation of Spain and Spanish-speaking countries. It is impossible to gain this type of understanding from a set of lesson notes alone.

You should therefore try to read as widely as possible in the Spanish language. Magazines, newspapers and short stories by modern authors are all excellent ways of extending your knowledge and understanding of Spanish. National Tourist Office brochures printed in Spanish also provide useful material. When reading this extra material, try to get the general sense of the text without using a dictionary. If you have time, go back and note new and useful vocabulary and phrases.

For listening practice it is also a good exercise to check on what language programmes are available on radio and TV – useful oral practice may also be found in this way. The BBC will send you a brochure of their language programmes on request. You can also borrow multimedia or audio courses from your local library. No extra practice is ever wasted in language study!

If you can arrange a stay in Spain sometime during the final six months of your preparation, so much the better. Even a day trip to Spain can give you some very handy real-life experience, provided you make the most of it!

Another idea to consider is attending a Spanish conversational class. This would help you to gain confidence when working alongside others and would give you the chance to compare your progress with other students preparing for the same examination. Through college notice boards you may also find there are Spanish students wishing to exchange conversation (where you take turns practising Spanish and English). This is a very cheap and useful way of effectively getting one-to-one tuition, thereby improving your skills and vocabulary. Speaking and listening tests performed well help to balance out any problems experienced in the writing tests!

There are also a number of good books and audio courses available in bookshops and libraries, which would help you to widen your vocabulary and gain extra practice. You would also benefit from having a good book on Spanish grammar.

The Internet provides a wide range of resources. Language learning sites on the internet tend to start out as free resources and then become subscription-only later on. Some of the activities in this course are based on the websites listed below. Some are free; some may require a subscription. We cannot guarantee that you will be able to follow all links. Apart from the exercises we suggest you do, feel free to browse and practise at your own pace.

www.oye.languageskills.co.uk www.languagesonline.org.uk www.bbc.co.uk/schools/gcsebitesize/spanish (UK only)

The Edexcel Specifications (4SPO and KSPO)

This course is designed particularly to assist candidates taking the examinations set by Edexcel. This is are the **Edexcel IGCSE** (International GCSE) syllabus/specification 4SP0.

The Edexcel examinations are particularly suitable for people studying by open or distance learning because of the way speaking is assessed. While some boards ask the teacher to assess speaking skills throughout their course of study (very difficult for open learners), with Edexcel your speaking skills may be assessed during a single oral examination at the end of the course.

The details of the syllabus will be explained in more depth below. The syllabus is invaluable as a reference tool, as it lists all requirements in great detail and provides very useful lists of vocabulary and linguistic structures. Don't be put off by the long lists; by the end of the course it won't look so daunting!

You should be sure to acquire your own copy of the specification, either via the Edexcel Publications Dept or from http://www.edexcel.com. Make sure you find one that is appropriate for your expected examination-year. If you download it, keep it safe and accessible in electronic form and look at it from time to time. As you progress through the course you should find the exam board's targets and procedures making increasingly focused sense to you.

As you approach the examination, it will also be helpful to download and tackle past papers from Edexcel. This will be dealt with as part of the course.

Grades Available

The IGCSE in Spanish (and the equivalent qualifications in other foreign languages) comprise *three* external assessments years: Paper 1 (Listening), Paper 2 (Reading and Writing) and Paper 3 (Speaking). Each paper is targeted at grades A* to G.

Students who fail to achieve grade G will be awarded 'Ungraded'.

Summary of Scheme of Assessment

All three papers follow this pattern:

- Externally assessed
- Availability: June series

Paper 1: Listening Paper code: 4SP0/01 (Spanish IGCSE)

Overview of content: Topic Areas

- home and abroad
- education and employment
- house, home and daily routines
- the modern world and the environment
- social activities, fitness and health.

Overview of listening assessment:

- The paper is assessed through an examination paper set and marked by Edexcel, lasting 40 minutes, plus 5 minutes' reading time.
- The total number of marks for the paper is 50.

Paper 1 represents 25% of the overall IGCSE qualification.

Paper 2: Reading and Writing Paper code: 4SP0/02 (IGCSE)

Overview of content: Topic Areas

- home and abroad
- education and employment
- house, home and daily routines
- the modern world and the environment
- social activities, fitness and health.

Overview of reading and writing assessment:

- The paper is assessed through an examination paper lasting 1 hour and 30 minutes, set and marked by Edexcel.
- The total number of marks for the paper is 60, with 30 marks for reading and 30 marks for writing.

Paper 2 represents 50% of the overall IGCSE qualification.

Paper 3: Speaking Paper code: 4SP0/03 (IGCSE)

Overview of content: Topic Areas

- home and abroad
- education and employment
- house, home and daily routines
- the modern world and the environment
- social activities, fitness and health.

Overview of speaking assessment:

- Maximum 10 minutes
- The total number of marks for the paper is 40.

All questions in each paper will be in the target language (*i.e.* Spanish). Students will be required to answer in the target language. Instructions will be in the target language and in English.

Paper 3 represents 25% of the overall IGCSE qualification.

Students must not use dictionaries for any of the examination papers.

Detailed Content

Paper 1: Listening

Listening is assessed through an examination paper lasting 40 minutes, plus 5 minutes' reading time paper, set and marked by Edexcel.

The total number of marks for the paper is 50.

The examination will cover a range of topic areas selected from those listed below. The examination will consist of several short recordings on a tape played by the invigilator. Students will have five minutes' reading time before the tape is played to read through the paper and familiarise themselves with it. The recordings, each of which will be heard twice, will last no longer than 40 minutes in total including pauses. All texts will be spoken by native speakers.

Detailed instructions for the conduct of this paper are available in the Edexcel IGCSE Spanish specification *Appendix 2 – Instructions for the conduct of examinations (Papers 1 and 2)* available online from the Edexcel website on the IGCSE Spanish homepage.

The examination will consist of several short recordings played by the invigilator. Students will have five minutes' reading time to read through the paper and familiarise themselves with it before the recordings are played. The recordings, each of which will be heard twice, will last no longer than 40 minutes including pauses. All texts will be spoken by Spanish speakers.

Students will be required to listen to a range of factual and non-factual material of varying lengths, in different contexts and in different registers.

The extracts will increase in length. The first passages will be the shortest and will be tested through non-verbal responses, such as ticked boxes or matching exercises. Subsequent passages will be tested through a range of question types, both verbal and non-verbal.

The grammatical accuracy of students' language will not be assessed in this paper. Answers written in English will score no marks.

Students will be assessed on their ability to:

identify and note main points
deduce the meaning of words from context
extract specific details
identify points of view
show some understanding of unfamiliar language
recognise attitudes, emotions and opinions.

The question types

Question types, written in the target language, used in the Paper 1 listening test may include:

grid, form or plan completion
multiple choice
box ticking
note taking
gap filling
true or false
matching, for example
• ideas or sequences with pictures
• a named person with a statement
summary.

Detailed instructions for the conduct of this paper are available in Appendix 2 – Instructions for the conduct of examinations (Papers 1 and 2).

Paper 2: Reading and Writing

Assessment overview

- Assessment is through an examination paper lasting 1 hour and 30 minutes, set and marked by Edexcel.
- The total number of marks for the paper is 60, with 30 marks for reading and 30 marks for writing.

Reading

Students will be required to read a range of authentic factual and non-factual written material of varying length, in different registers and contexts, and from different sources. These may include advertisements, short passages, letters,

information leaflets, faxes, emails, website pages, newspaper and magazine articles.

The aim of the reading tasks is to assess students' abilities in understanding and using information from a range of texts of increasing length.

The questions will require a combination of non-verbal responses and answers in Spanish. In order to answer the questions, students will need to use a range of reading techniques such as skimming, scanning and in-depth reading for details. Grammatical accuracy will not be assessed in this part of the paper.

Assessment of the reading section

□ identify and note main points
□ deduce the meaning of words from context
□ extract specific details
□ identify points of view
□ show some understanding of unfamiliar language
□ recognise attitudes, emotions and opinions

Question types in the reading section

A range of question types, written in the target language, will be used, which may include:

understand grammatical structures and functions, in context.

grid, form or plan completion
multiple choice
true or false
box ticking
note taking
gap filling
matching, for example:

Students will be assessed on their ability to:

- words from the text with synonyms, antonyms or definitions
- summary sentences with different paragraphs of the text
- two halves of one sentence
- ideas or sequences with pictures
- a named person with a statement

□ summary.

Writing

In the first extended writing task (question 3b), students will be required to write about 50 words in the target language, on a topic related to the preceding reading passage. The response will be assessed for communication and content

and knowledge and application of language according to the Edexcel assessment criteria.

For the second piece of extended writing (question 6), students will select one writing task from a choice of three. They will be expected to write a continuous response, of about 150 words, in Spanish. Students aiming at grade C and above will be expected to express opinions and to use a variety of structures, including a range of tenses.

The tasks for question 6 will encompass a variety of writing styles, such as narrative, descriptive, discursive, and a range of formats such as a formal or informal letter, a report, an article, a page from a diary, the script of a speech etc

The 20 marks available for question 6 will be sub-divided into 10 marks for communication and content, 5 marks for knowledge and application of language, and 5 marks for accuracy. This question is marked according to the assessment criteria on page 13.

Detailed instructions for the conduct of this paper are available in Appendix 2: Instructions for the conduct of examinations (Papers 1 and 2).

Paper 3: Speaking

Assessment overview

Maximum 10 minutes.
The total number of marks for the paper is 40 (20 marks for Section
A, 20 marks for Section B).

The speaking test will recognise the achievement of the student in speaking the target language.

The test will be divided into two sections. Each student chooses the topic area for Section A; the centre-appointed interviewer chooses two additional topic areas for the two conversations in Section B. Overall, each student will have covered three of the five topic areas nominated by Edexcel. Edexcel will review each candidate cover sheet (see Appendix 4: Candidate cover sheet (Paper 3)) to ensure that a range of topics has been covered.

Section A: Presentation and discussion based on a single picture

- ☐ Maximum four minutes:
 - Presentation: maximum of one minute.
 - Discussion: maximum of three minutes.

Students will give a presentation for up to one minute on a picture they have chosen. A discussion with the centre-appointed interviewer will then follow, for up to three minutes. The discussion must relate to the picture, but may also include some questions prompted by the picture the student has chosen.

Stage 1 - Teaching and Learning

As part of the teaching and learning phase for this assessment, each student must choose a single picture based on a topic area in advance of the speaking exam. The student must write the relevant topic area on the back of the picture. The picture may be a photograph or a drawing.

The pictures chosen should reflect students' interests. They may, for example, be family photographs (copies or originals), or pictures of sporting or school events. They may be chosen from newspapers or magazines. The pictures should include objects, people and interaction, and should allow students to demonstrate their speaking proficiency appropriately. Pictures containing written text, which may give students assistance in the discussion, are not allowed. It is expected that the candidates' presentations within a centre will usually reflect a range of topic areas.

Note: The theme of the pictures can be the same for an entire teaching cohort, but each picture must be different.

The pictures provided in Section A of the Sample Assessment Material are for illustrative purposes only and must not be used for the examination. The examples can be found in the Sample Assessment Materials document on the website (www.edexcel.com).

During the preparation phase, the teacher can:

Stage 2 - Preparation

	• • •
	introduce various topics
	give guidance on how and where to research for necessary information
	give advice on the appropriateness of the pictures chosen as related to
	the topic chosen
Howeve	er, teachers (and language assistants) cannot:
	provide information and content of picture presentation/introduction
	(this should be candidate's own work)
	give feedback on the content of presentation prepared by the
	candidate
	reveal questions that are to be asked at the exam.

The student must provide a copy of the picture for the centre-appointed interviewer in advance of the test. If it is in colour, a clear black and white copy for the centre-appointed interviewer is acceptable.

Stage 3 - Assessment

There will be no preparation time for the exam on the day of the examination. Students must not take notes into the exam. The candidate must not be able to predict exactly what will be asked during the exam or in what order.

The objectives of this assessment are to:

- □ describe the picture
- take part in a discussion that relates to the picture. Students aiming at grade C or above will be required to:
 - give a personal interpretation of the scene
 - express opinions
 - use a variety of language and structures
 - respond imaginatively to the picture
 - discuss issues arising from the content of the picture.

The 20 marks available for this question are sub-divided into 10 marks for presentation, communication and fluency, 5 marks for knowledge and application of language, and 5 marks for accuracy.

A copy of the picture must be attached to each student's cover sheet (see Specification Appendix 4: Candidate cover sheet (Paper 3)) before being sent to the Edexcel examiner with the audio files. If the picture cannot be sent, a description of the picture must be attached to the candidate cover sheet.

Section B: Two conversations

Maximum six minutes.
Centre-appointed interviewers should ensure that the time is split evenly between the two topic areas (approximately 3 minutes for each topic).

Students will take part in conversations with the centre-appointed interviewer on two separate topic areas. These topic areas will be different from the topic area chosen by the student for Section A. Section B will last up to a maximum of six minutes, with approximately three minutes for each conversation.

Note: The centre-appointed interviewer must ensure that two separate topic areas are covered in Section B by ticking the topic area covered and writing the

title of the sub-topic covered in each conversation on the candidate cover sheet (see Appendix 4: Candidate cover sheet (Paper 3)).

Throughout Section B, the centre-appointed interviewer should encourage genuine interaction by adopting a question and answer format. The centre-appointed interviewer should ask questions which are clear, precise and varied, to ensure that individual students demonstrate their potential. To ensure that students are given the opportunity to demonstrate their linguistic skills at the appropriate level, guidance on the types of questions to be asked are available in the Sample Assessment Materials document available on the Edexcel website (www.edexcel.com). These sample questions show how a conversation may be developed. The questions are not prescriptive, and should not be asked in a pre- arranged order. The aim is to engage in a spontaneous and authentic conversation.

In both conversations in Section B, centre-appointed interviewers will be free to develop any area within their chosen topic. For example, a student asked to speak on the Education and employment topic could focus on one sub-topic, such as School.

The conversations must not be rehearsed before the test.

Conversation 1

The first conversation will be based on a topic area or sub-topic area, chosen by the centre-appointed interviewer.

The first conversation must be chosen from a different topic area from that chosen by the student in Section A of the test.

In order to achieve grade C and above, students will be expected to express opinions and use a variety of structures, including a range of tenses.

Conversation 2

The second conversation will also be based on a topic area or sub-topic area, chosen by the centre-appointed interviewer.

The second conversation must be from a different topic area from that chosen by the student in Section A of the test, and also different from that chosen by the centre-appointed interviewer in Conversation 1, Section B, of the test.

As in the first conversation, in order to achieve grade C and above, students will be expected to express opinions and use a variety of structures, including a range of tenses.

The 20 marks available for this part of the assessment are sub-divided into 10 marks for communication, interaction and fluency, 5 marks for knowledge and application of language, and 5 marks for accuracy.

Assessment arrangements

All speaking tests will be recorded on a date chosen by the centre during the period specified annually by Edexcel. This period is from mid-March up to and including the date of the written examinations.

The test will be conducted by the centre-appointed interviewer. This will normally be a teacher of the target language from the centre, but could also be someone from outside the centre.

Both the teacher and the candidate must sign the declaration of authentication on the candidate cover sheet (see Appendix 4: Candidate cover sheet (Paper 3)), confirming that the work is the candidate's own. Any candidate unable to provide an authentication statement will receive zero credit for the component.

Centres are responsible for providing their own CDs or USBs, on to which the orals should be saved. CDs or USBs must be clearly labelled.

Individual candidate cover sheets (which give students' details and the topics covered) and the orals must be despatched directly to the Edexcel examiner on the day on which the tests are conducted.

All speaking tests will be externally marked by Edexcel.

Detailed instructions for the conduct of the speaking test are available in Appendix 3: Instructions for the conduct of examinations (Paper 3).

Topic Content

The examinations will mainly cover everyday situations which a visitor to Spain might face while interacting with Spanish people. Most questions will be set in Spanish, and this will be reflected in the assignments you will find in the Oxford Open Learning course. You are expected to be able to talk about yourself and to state your preferences and opinions.

Edexcel provides a list of topics (grouped under the title 'Themes and Topics') which may appear in any examination. You'll see from the list below that practically *all* the 'everyday' topics of conversation that you can think of might arise in your examination. There are also some more abstract topics, such as 'The environment'.

The material in this course covers a lot of these topics, but, as we mentioned earlier, extra exposure to Spanish (on your own active initiative) will further help you to cover *all* likely eventualities. Refer to the syllabus if you want to make sure you have covered all the topics in detail. If you or your tutor still feel

you are 'thin' on any topic area, your tutor may well have further suggestions on resources for reading/listening, or otherwise, to boost and strengthen your knowledge, skills and confidence.

Edexcel Themes and Topics

All questions will be set in the context of the following topic areas and subtopic areas. These will enable students and teachers to focus on appropriate vocabulary.

Topic areas Sub-topic areas Topic area A Home and abroad Life in the town and rural life Weather and climate Travel, transport and directions Holidays and tourist information Services (e.g. telephone, bank, post office) Customs and religion Everyday Spanish-speaking life, traditions and communities Topic area B Education and employment Childhood School life and routine Work/careers Future plans Topic area C House, home and daily routine Types of home Information about self, family and friends Helping around the house Food and drinks Topic area D The modern world and the environment Current affairs and social issues Environmental issues The media (TV, film, radio, newspapers) Information and communication technology (internet, mobile phones, email) Topic area E Social activities, fitness and health

Special occasions

Hobbies, interests, sports and exercise

Shopping and money matters

Study Tips

Use of Bilingual Dictionary

Dictionaries cannot be used in the examination. This should not stop you, however, from learning how to use one efficiently. A bilingual dictionary is undoubtedly a valuable tool when used carefully, and can aid comprehension and improve accuracy.

To get the best out of your dictionary, you must start to use it straightaway. Familiarise yourself with its entry system and various abbreviations. Look through the whole dictionary to see what information it offers: it may have a useful grammatical section, for example. Remember to double-check new words in both Spanish and English sections of the dictionary to get a better understanding of the word and its uses.

What sort of dictionary should you buy? A pocket dictionary may be useful when travelling, but for studying purposes you will need a good medium-sized bilingual dictionary. If you're thinking of taking your studies further than IGCSE, consider purchasing the large Collins/Robert dictionary, which is recommended to 'A' level and university language students.

Vocabulary Book

A good way of improving your Spanish vocabulary is to keep a vocabulary book. In this book you should write any new words or phrases that you come across, together with their English translations. The action of writing down the vocabulary should help you to remember it, and your vocabulary book will prove a valuable revision aid.

Communication Strategies

Edexcel suggests a number of 'communication strategies' you can use in order to complement your core knowledge of Spanish. They are explained in full in Section 7.4 of the syllabus (and in the student guide). The basic idea of 'communication strategies' is to use all available information to aid understanding and communication. Clues can be found from the context, grammar and the formation and patterns of words.

Even if you learn all the vocabulary and linguistic structures laid down by the syllabus, there will still be unfamiliar language in the examinations, as they contain a great deal of authentic material. You will have to ignore some words and move on, swiftly dealing with others with the communication strategies. In this way you will be in a much better position to tackle all sorts of genuine Spanish material, not only in the examination but in real life too! The overall emphasis of the syllabus is on *communicating* at all times even when the perfect word escapes you.

The relevance of these communication strategies to the skills required by each part of the examination will be discussed in the introduction to each module.

Using the Internet

All students would benefit from access to the Internet. You will find a wealth of information on all the topics in your course. As well as the Edexcel website (www.edexcel.com), you should get into the habit of checking the Oxford Open Learning site (www.ool.co.uk) where you may find news, additional resources and interactive features as time goes by. If you have not already done so, you may access your free copy of the online book, *How to Study at Home*, our 200-page guide to home learning, or enrol on further courses. Put it on your Favourites list now!

Some of the course activities ask you to go online and access listening or video materials. To do this you will need to have Adobe Flash Player installed on your computer. This is free and can be downloaded at: http://get.adobe.com/flashplayer

A Final Word...

Finally, I hope that passing IGCSE is not your only motive for studying this course. Learning Spanish should be fun! The more contact you have with Spanish people and the Spanish language, the more you should enjoy it. The tests set by the syllabus are not useless skills – they are all relevant to the challenges you would face if you were to travel or live in Spain. Spain is a beautiful country and Spanish people are very friendly – with luck this course will help you to find this out for yourself.

Good luck!

ALISON FISHER ANGELS WASS

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